




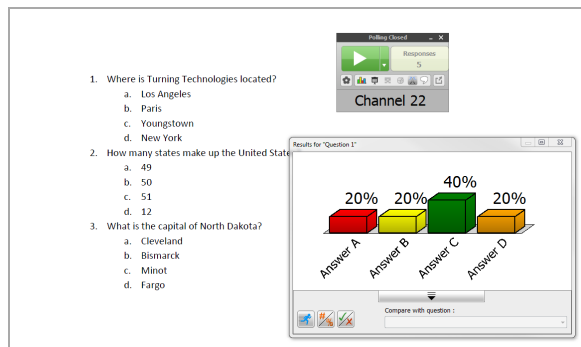
Anywhere Polling Quick Start Guide

During the Presentation


Polling Over Any Application or an On-the-Fly Question


The Quick Poll feature in Anywhere Polling allows you to ask verbal questions with the option of polling on top of an application, such as a PDF, Word document or web page.

- 1 Plug in the **receiver**  (if using clickers).
- 2 Open TurningPoint and sign in to your account.
- 3 Verify connection (receiver and/or TurningPoint App).
- 4 Select the **course** (if applicable).
- 5 Click **Anywhere Polling**.
- 6 Click the **Open**  button on the Anywhere Polling showbar to open polling. Verbally ask your question and give possible answer choices.
- 7 Click the **Close**  button on the Anywhere Polling showbar to close polling and display results.



NOTE

To open polling again, click the **Open**  button.

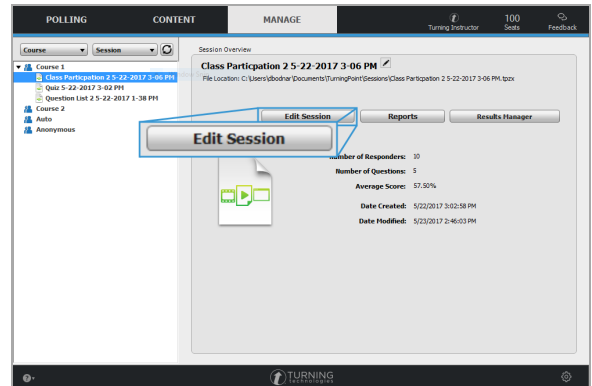
- 8 When you are done polling all of your questions, click the **Options**  icon, mouse over **Session** and select **Save Session**.

After the Presentation

Editing a Session (Optional)

You may want to edit your session data to include question and answer choices for reporting purposes.

- 1 From the TurningPoint Dashboard, click the **Manage** tab.
- 2 Select the **saved session** from the left panel.
The *Session Overview* screen is displayed.
- 3 Click **Edit Session**.
- 4 To edit the question or answer text, select a **question** and click the **pencil icon** on the right. **Type** the new text in the boxes provided.
- 5 To set a correct answer, expand **Scoring Options** and select the correct answer from the drop down menu.
- 6 Click **Close** to return to the question list.
- 7 Click **Save and Close**.



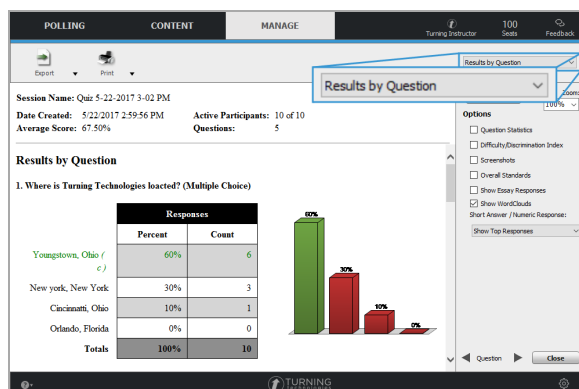
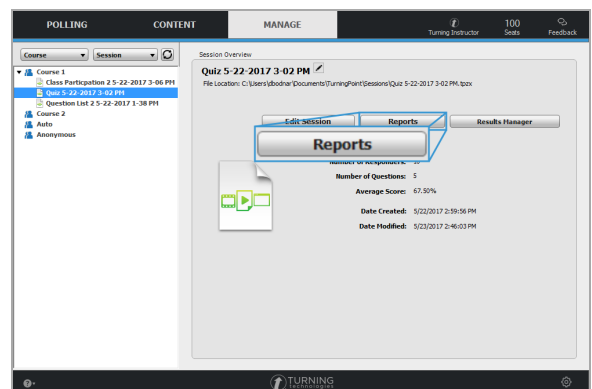
Generating Reports

- 1 From the TurningPoint Dashboard, select the **Manage** tab.
- 2 Select the **saved session** from the left panel.

NOTE

Expand the associated course to view the session, or if a course was not used, locate the session below Auto.

- 3 Click **Reports** in the bottom right corner.
- 4 Select a report from the **drop-down menu**.



- 5 Click **Close** when finished.